

Year 10
WORK
EXPERIENCE
2025







Your work is going to fill a large part of your life, and the only way to be truly satisfied is to do what you believe is great work. And the only way to do great work is to love what you do. If you haven't found it yet, keep looking. Don't settle.

Steve Jobs

BENEFITS OF DOING WORK EXPERIENCE:

- **AN OPPORTUNITY TO TEST OUT A JOB TO SEE IF YOU REALLY LIKE IT**
- **CAN BROADEN YOUR KNOWLEDGE OF JOBS AND WHAT SKILLS ARE REQUIRED**
- **PUTS YOU IN CONTACT WITH POTENTIAL EMPLOYERS**
- **GIVES YOU USEFUL EXPERIENCE FOR YOUR CV AND PROVIDES REFEREES**
- **GIVES AN INSIGHT INTO WHAT THE WORLD OF WORK IS REALLY LIKE AND EMPLOYERS EXPECTATIONS**
- **HELPS YOU TO 'STAND OUT FROM THE CROWD' WHEN APPLYING FOR POST 16 OPTIONS**
- **GIVES YOU THE CONFIDENCE AND PRACTICAL SKILLS YOU NEED TO SUCCEED IN THE WORKPLACE**

YOUR TIME ON WORK EXPERIENCE IS LIKELY TO BE SOMETHING THAT YOU NEVER FORGET. IT COULD AFFECT THE DECISIONS YOU MAKE ABOUT YOUR FUTURE! SO, MAKE THE MOST OF IT, AND ENJOY IT!



Work Experience 2025 Roadmap

28th November – your search begins!!
Where are you going to do work experience?

1

Parents information evening – Thursday
12th December at 4pm

3

Prepare for work experience in form sessions

5

CONFIRM DATES – you will have a form time session on how to find and log work experience on Unifrog

2

Monday 24th February
Deadline for placements to be found

4

12th – 16th May
Work Experience week.

6

**12th-16th May
2025**

It's not as far off as you think!



- ⊙ Vets
- ⊙ Zoos
- ⊙ Farms
- ⊙ Animal charities
- ⊙ Private dog walkers
- ⊙ Dog groomers
- ⊙ Dentist
- ⊙ GP surgeries
- ⊙ Pharmacies
- ⊙ Private practices
- ⊙ Gym/Healthcare Centre
- ⊙ Care Homes
- ⊙ Homeless Charities
- ⊙ Personal Trainers
- ⊙ Local colleges / Universities
- ⊙ Coaching
- ⊙ Baby/toddler groups
- ⊙ Do you know someone that works in the NHS? Does your family know someone?



- ⊙ Crown courts
- ⊙ Solicitors
- ⊙ Community officers
- ⊙ Youth Charities (YMCA)
- ⊙ Town hall
- ⊙ Local reserves –
RAF/NAVY/ARMY
- ⊙ County/Borough Council
- ⊙ HR departments in companies
- ⊙ Local political parties & MPs
- ⊙ Primary schools
- ⊙ Secondary schools
- ⊙ Afterschool clubs
- ⊙ Nurseries
- ⊙ Private schools
- ⊙ Youth work
- ⊙ Utilities – Severn Trent Water/British Gas...
- ⊙ Funeral directors



- ⊙ Car manufacturing – JLR/BMW
- ⊙ IT companies
- ⊙ IT departments in companies
- ⊙ Amazon
- ⊙ Industrial estate
- ⊙ Local tradesmen
- ⊙ Wythall Transport Museum
- ⊙ Local radio
- ⊙ Local newspaper
- ⊙ Recording studios



UKonlineRadio.co

- ⊙ Website developers for companies
- ⊙ Social media advertisement
- ⊙ Bakeries
- ⊙ Hospitality – restaurants/hotels
- ⊙ Event management
- ⊙ Cinemas
- ⊙ Amateur dramatic societies
- ⊙ Local Theatre

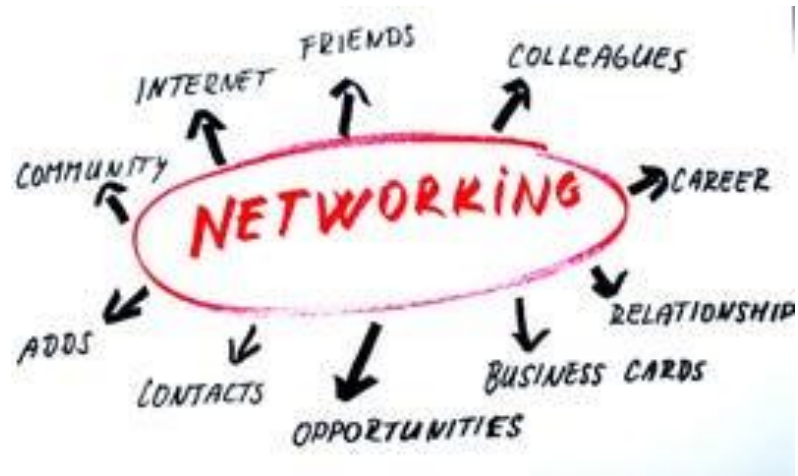


- ⊙ Dance clubs
- ⊙ Drone/filming companies
- ⊙ BBC
- ⊙ Banks/Building societies
- ⊙ Accountants
- ⊙ Solicitors
- ⊙ Insurance companies
- ⊙ Pension companies
- ⊙ Industrial estate
- ⊙ County/Borough Council
- ⊙ Local high street



It's not who you know, but who knows you

Think about who you can ask and where to look for opportunities





**How to find work
experience**

Applying for the job

- Write, ring or approach in person.
 - Don't take your mates with you!
- If you don't hear back straight away, be patient and try again!
 - Apply to more than one employer.
 - Remember that THEY are doing YOU the favour.
- You won't get paid for completing Work Experience – you might get a job though.

Preparing for work

Get in touch with your employer

- Be sure to get contact details of your key person
- Ask any questions you're not sure of; hours, breaks, uniform??
 - Do you need to bring food or will lunch be provided?
 - Do you need any specialist equipment?
- What time do you need to be there in the morning and leave in the evening?

Prior to work experience taking place

- ⦿ Make contact prior to the week to check everything is still ok
- ⦿ If anything pops up, speak to us first!
- ⦿ Plan your travel in advance.
- ⦿ Changing placements with short notice might not be possible.
- ⦿ Reflect on this experience and build on your career decision making

Things to remember:

- ① You are representing the school
- ① You might love your placement, you might hate it!
- ① You will get more out of work experience by engaging fully

DEADLINE TO SECURE A PLACEMENT...

Monday 24th February – THAT IS ONLY
13 WEEKS AWAY!!!!

Therefore, it is very important to start searching for opportunities NOW, especially those interested in medical/veterinary placements.

Some schools may also be having work experience this week so places can go very quickly!

The logo for Unifrog, featuring the word "unifrog" in a white, lowercase, sans-serif font centered within a solid teal rectangular background.

unifrog

Work experience:
Researching possible
placements

Apprenticeships Tool

Watch the video below to learn about using the Apprenticeships tool to research work experience opportunities!

The screenshot displays the Unifrog Apprenticeships Tool interface. At the top, a circular progress indicator shows 2/70 completed. Below this, a motivational message reads: "Want to move things forward? We recommend you...". A search bar contains the text "Complete a Shortlist in more than one pathway (UK uni, app or college)" with a search icon. A link "See all your tasks" is positioned below the search bar. The "What's coming up..." section features a list of upcoming events:

- 23 Jun 2021**: Read, Watch & Listen. Includes a "Read, Watch, Listen" button.
- 24 Jun 2021**: VWEX Employability Day. Includes a "Careers library" button.
- 30 Jun 2021**: UCL Talk on Personal Statements. Includes a "Careers library" button.
- 8 Jul 2021**: LJMU Talk on Personal Statements. Includes a "Careers library" button.
- 31 Jul 2021**: Apprenticeship talk. Includes a "Careers library" button.

A link "See all Interactions (2 more)" is located below the event list. The "ACCESS ALL THE TOOLS BELOW" section includes "Exploring pathways" and three tool cards:

- Interests profile**: "✔ Quiz completed: E and I and C" with a "Start" button.
- Personality profile**: "✔ Quiz completed: EBP" with a "Start" button.
- Careers library**: "✔ Careers researched" with a "Go to list" button.

The Unifrog logo is visible in the bottom left corner.

Your Homework

Go and search for work experience placements!

Talk to people you know, family members etc to see whether they have any contacts.

Try if you can to avoid work experience with a family member!

Come and speak to us if you need any guidance or help!

Start logging your placement onto Unifrog...

[How to... use the Placements tool : Know-how library](#)

Placements / Work experience: Guides for Students, Employers, Parents and Teachers

Everything you need to know to make placements go well



For students: a guide to placements/work experience
Students: how to find it and how to be successful on it

[Read the guide >](#)



For employers: how to run a successful placement
Top tips for employers on how to run a placement that makes everyone happy

[Read the guide >](#)



How to... use the Placements tool as a 'regular' teacher
Become a pro at Unifrog's Placements tool

[Read the guide >](#)



For parents and caregivers: what are T levels?
What are they and are they right for your child?

[Read the guide >](#)



Communicating online: keeping things professional
What you can do to keep your interactions with other people professional and safe.

[Read the guide >](#)



The Placements / Work experience journal
Students work through this journal to make the most of your experience

[Read the guide >](#)



How to... use Unifrog for T levels

Get everyone clued up about T levels, then easily administer T level placements

[Read the guide >](#)



Placements: the legals explained

The legals shouldn't stop any one from going on or hosting a placement

[Read the guide >](#)



How to... use the Logbook on the Placements tool

How to record placement hours

[Read the guide >](#)



For teachers: how to coordinate a successful placement programme

Four big tips on how to run a successful placements programme.

[Read the guide >](#)



How to... use the Placements tool

Here's how our Placements tool works

[Read the guide >](#)



Placement induction checklist

Every placement should start with an induction, here's what to cover

[Read the guide >](#)

unifrog

There are loads of guides for you to use on Unifrog, which will help you throughout the whole process.

All details and information on how to access this will be added to Teams

Good luck with your search for work experience!!